



**Morwenstow Parish Council**

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**Draft Minutes** of the Annual Parish Council Meeting. Held at 7:30pm on Wednesday 14<sup>th</sup> May 2025 at the Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps, N Steer, G Worden, J Payne, R Savage, C Myers, J Amos-Yeo, Cornwall Councillor F Emery, two members of the public and the Clerk – S Rosser.
2.	Apologies for absence were received and accepted from Shorne Tilbey who was unwell. It was resolved for him to receive an extension of time to sign the declaration of acceptance at the June meeting (or sooner) for his seat to remain.
3.	<ul style="list-style-type: none"> <li>• The declaration of acceptance of office for all Council members was signed by members and witnessed by the Clerk. Councillors have all received the Councillor information packs digitally. Details for the new email addresses have also been issued; all Councillors have been able to access these.</li> <li>Expenses forms were completed. The Clerk will return these on behalf of Councillors.</li> <li>• DBS checks – as previously resolved by the former Council – these will take place for all Councillors. The Clerk will progress this.</li> <li>• Safeguarding training – as previously resolved by the former Council – training will take place for all Councillors. The Clerk has made enquiries for this; there are a few options, it will be discussed at the June meeting.</li> </ul>
4.	Election of Officers: <ul style="list-style-type: none"> <li>• Chair – it was unanimously voted that Cllr. Hobbs remain in this position.</li> <li>• Vice – Chair – it was unanimously voted that Cllr. Phipps remains in this position.</li> </ul>
5.	Election of Council Representatives: To ELECT representatives to the following organisations: <ol style="list-style-type: none"> <li>a) Cornwall Association of Local Councils (CALC) - Cllrs. J Hobbs &amp; J Phipps, however all Cllrs. form part of this.</li> <li>b) Bude &amp; Camelford Community Area Partnership (CAP). – Cllr. J Hobbs is the voting member; Cllr. J Phipps will attend in his absence. <i>Any Cllrs. are always welcome and encouraged to attend these meetings.</i></li> <li>c) School house – Cllr. Savage to remain part of this.</li> <li>d) East Langford Solar Farm – Cllr J Phipps. <i>Clerk to ascertain the number required with recent changes.</i></li> </ol>
6.	Election of Officers: To ELECT Members to the following roles: <ol style="list-style-type: none"> <li>a) Tree Warden – Cllr. Hobbs</li> <li>b) Public Right of Ways Co-ordinator – Cllr. N Steer and Cllr. J Payne</li> <li>c) Playpark Equipment Supervisor – Cllr. R Savage</li> <li>d) Playpark /Overall Grounds Supervisor – Cllr. J Payne</li> <li>e) Outdoor Fitness Equipment Supervisor - Cllr. J Payne</li> <li>f) Transport Officer – Cllr. Worden</li> <li>g) Hamlets Editor – Cllr. Phipps. – <i>a short review of the Hamlets was conducted; the Editor is happy with how things are. Printing costs to be re-visited with the next Hamlets review in conjunction with precept setting in November.</i></li> <li>h) Flag Master – Cllr. Amos-Yeo – a list of flag flying dates was provided.</li> <li>i) Police Liaison Officer Cllr. Myers and a <i>position held with the absence of Cllr. Tilbey, for confirmation at next meeting.</i></li> <li>j) Building Regulation/Planning Advisor – <i>position held with the absence of Cllr. Tilbey, for confirmation at next meeting.</i></li> <li>k) Facilities (toilets) Warden – Cllr. Worden.</li> </ol>

*With there being no further business – the Chair closed the meeting at 1945.*